

**Fayetteville-Manlius School District**  
8199 East Seneca Turnpike  
Manlius, NY 13104-2140

**Application For Support Staff Position**  
Please Print or Type

Position Desired \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_  
Last First Initial

Present Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email address \_\_\_\_\_

<b>EDUCATION</b>	<u>Number of</u> <u>Years</u>	<u>Graduated</u> <u>Yes/No</u>	<u>Course</u>
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<u>Name of Schools Attended</u>			
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High School \_\_\_\_\_

College \_\_\_\_\_

Other \_\_\_\_\_

1. If applying for a permanent position, are you willing to do substitute work? Yes \_\_\_\_\_ No \_\_\_\_\_
2. Are you interested in employment for: 10 months \_\_\_\_\_ 12 months \_\_\_\_\_
3. Have you ever been convicted of a crime? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, explain \_\_\_\_\_
4. Have you ever been employed by the Fayetteville-Manlius School District? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, state date and position \_\_\_\_\_
5. Have you had your fingerprints submitted to the NY State Education Department? Yes \_\_\_\_\_ No \_\_\_\_\_
6. Do you have:  
Typing Skills? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, wpm \_\_\_\_\_  
Computer Skills? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, software programs \_\_\_\_\_  
Cash Register Experience? Yes \_\_\_\_\_ No \_\_\_\_\_  
CDL-B License? Yes \_\_\_\_\_ No \_\_\_\_\_

**Additional skills/training which qualify you for this position:** \_\_\_\_\_

**Equipment Operated:** \_\_\_\_\_

If you are applying for a Transportation position, list driver's license # \_\_\_\_\_

**FORMER EMPLOYMENT (List most recent employer first)**

Employer \_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Position \_\_\_\_\_ Reason For Leaving \_\_\_\_\_

Job Duties \_\_\_\_\_

Employer \_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Position \_\_\_\_\_ Reason For Leaving \_\_\_\_\_

Job Duties \_\_\_\_\_

Employer \_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Position \_\_\_\_\_ Reason For Leaving \_\_\_\_\_

Job Duties \_\_\_\_\_

**REFERENCES (Work references preferred - not relatives or friends)**

Name \_\_\_\_\_ Occupation \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Occupation \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Occupation \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

**The Board of Education requires proof of citizenship or immigration status as a condition of employment.**

**I certify that all statements made by me on this application are true and complete. I understand that any false or misleading statements made by me will be considered justification for disqualification of my application or termination of employment.**

\_\_\_\_\_  
**Date** **APPLICANT'S SIGNATURE**

**FAYETTEVILLE-MANLIUS SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER:**

**The Fayetteville-Manlius School District does not discriminate on the basis of race, color, religion, sex, gender identity, sexual orientation, pregnancy, status as a parent, national origin, age, disability, family medical history or genetic information, political affiliation, military service, or other non-merit based factors in the educational programs and activities which it operates.**